

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 21 FEBRUARY 2022

#### PRESENT

Cllr. C D Steward (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C J Lamb. Also in attendance was the Clerk, Mr B J W Mackman.

In the absence of Cllr. Barry, Cllr. Steward was elected Chairman for the meeting.

Ian Woods, as a member of the Poppleton Moat Fields Management Group (MFMG), gave a PowerPoint presentation giving a brief history of the Moat Fields from their purchase from the North Yorkshire County Council in 1998 and how the MFMG would like to see the Moat Fields developed for the benefit of the residents of Poppleton. Mr Woods asked if the Parish Councillors would support the vision of the proposed developments and whether they would agree to give financial support to the management of the Moat Fields on a one-off and potentially an annual basis.

#### **22/038 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **22/039 – PUBLIC PARTICIPATION**

None

#### **22/040 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Cllr Barry.

#### **22/041 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

Cllr. Barry's reason for absence was approved.

#### **22/042 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 JANUARY 2022**

The minutes of the Parish Council meeting held on 17 January 2022, having been circulated prior to the meeting, were approved and signed.

#### **22/043a – TO CO-OPT A NEW COUNCILLOR**

Gordon Bates, who had expressed an interest in being a Parish Cllr. and being present at the meeting, was co-opted and welcomed to the Parish Council. The Clerk confirmed that Cllr. Bates had signed a Declaration of Office.

#### **22/043b – TO APPOINT A VICE-CHAIRMAN**

It was agreed unanimously to appoint Cllr. Steward as Vice-Chairman.

#### **22/044- TO DISCUSS HOW THE PARISH COUNCIL SHOULD RECOGNISE THE RECENTLY DECEASED PETER POWELL'S CONTRIBUTION TO THE VILLAGE**

It was reported that the Chairman had consulted with Anne Powell and that a plaque to commemorate Peter could be placed on one of the new seats to be installed in front of the pond. It would be a "Happy to Chat" seat as Peter loved to chat. The Cllrs. unanimously agreed to go

with this suggestion and noted Cllr. Barry would finalise the wording with Anne Powell. (**Action Cllr. Barry**)

#### **22/045 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Anne Hook reported on the setting of the City Council's budget for 2022-23 and the floods that are currently occurring in the area.

#### **22/046 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

(a) *Overgrowing hedges (Min. 22/017a) - (City Council first informed May 2019 – Min. 19/159c)*  
Cllr. Hook mentioned that she had informed the City Council of all the hedges in Poppleton that are obstructing the pavement but that she had not yet had a reply.

(b) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 22/017b) – (City Council first informed February 2019 – Min. 19/058a)*

Since the January meeting the City Council had sent a note to say that the stretch of road above is ranked 2,407<sup>th</sup> on the list of roads to be resurfaced. It was agreed to keep the subject on the agenda for the time being.

#### **22/047– FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 21 February 2022. The report reflected the receipts and payments below. The bank balances on 21 February were: -

Current Account	£500.00
Business Money Manager Account	£16,921.73
National Savings Investment Account	£15,532.28

(b) *To note accounts for payment (net of VAT);*

CHG	HSBC	Bank charges	£6.20
DD	IONOS	Website charge for January	£5.00
BP	Poppleton Community Trust	Room hire – January	£24.00
BP	YLCA	Cllr. Jones training course 27 January	£22.50
BP	YLCA	Cllr. Jones training course 4 February	£22.50
BP	James Mackman	Salary – February	£537.06
BP	H M Revenue & Customs	Income Tax – February	£134.40
BP	James Mackman	Expenses	£7.62

(c) *To receive a report on income received*

Main Street households	Common Land rent	£20.00
National Savings	Interest	£0.58

(d) *To appoint an Internal Auditor for 2022-23*

It was agreed to re-appoint Linda Cariss as the internal auditor.

#### **22/048 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

No news on this subject.

*(d) The management of Warren Lea*

No news on this subject.

*(e) The management of the Common Land*

No news on this subject.

*(f) Allerton Drive Garden*

No news on this subject.

*(g) The Moat Fields*

Following Mr Woods presentation the Cllrs. agreed that they supported the Moat Fields Management Group's proposals for the area and looked forward to playing a part in the development and supported the concept of providing financial support. Cllrs. were strongly supportive of the MFMG and noted how well appreciated the areas had been over the last two years in particular.

*(h) The Cartsheds*

i. It was noted that the crack in the wall is still being monitored.

ii. The Clerk reported that, despite having unblocked the gutter, there had been no improvement and that the fourth bay was still being flooded after rain. It was agreed to go ahead and obtain a quotation for installing a trench drain. **(Action Clerk)**

*(i) The Wildlife Area*

i. The Clerk reported that the two seats to be installed in front of the pond hedge are still in his back yard but that Ken Falkingham will install them when the weather improves and there are no more frosts.

ii. It was reported that the tree planted last year appears to be surviving well.

#### **22/049- TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was agreed that Cllr. Bates should be booked on an appropriate YLCA training course as and when he wants. The Clerk was given authority to book a suitable course as and when becomes available. **(Action Clerk & Cllr. Bates)**

#### **22/050 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) The implementation of a Community Watch Scheme*

It was noted that there had still been no response from residents on this subject and it was agreed to remove it from the agenda.

*(b) The renovation the "Nether Poppleton" millstone in Millfield Lane*

i. Cllr. Jones reported that she has removed vegetation in front of the millstone so that it is now visible.

ii. The Clerk reported having spoken to the manageress in the site office and subsequently emailed her photographs of the millstone. The manageress later confirmed that she had passed the Parish Council's photographs and concern to the site team.

*(c) To discuss and explore footpath access under the railway bridge in the York Business Park*

The subject was discussed and it was agreed that the gate blocking access under the railway bridge had been installed for farming reasons and that no action should be taken.

*(d) To discuss further measures to control traffic on Millfield Lane, adjacent to Manor School*

This subject was discussed. People collecting children from the Manor Academy are parking on the yellow lines and making it difficult of the No. 10 bus to pass. Cllrs. were concerned about the issue but noted there to be no apparent solution.

*(e) Other reports*

None.

## **22/051 - TO NOTE THE ADOPTION OF THE REVISED PARISH CHARTER BY THE CITY OF YORK COUNCIL**

It was noted that the Charter had finally been adopted.

## **22/052 – TO RECEIVE REPORTS ON/FROM**

*(a) Village policing*

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in January 2022. The schedule was noted.

*(b) Poppleton Community Trust*

Cllr. Steward reported on a recent meeting of the Executive Committee. Initial plans for the expansion of the public rooms have been drawn up by two architects. Inconsiderate car parking when the school next door closes in the afternoon is causing concern and ideas for coping with this problem are being considered.

*(c) Youth Club*

No news on this subject.

*(d) YLCA York Branch*

Cllr. Steward reported on a recent Branch meeting and said Cllr. Harrison of Bishopthorpe had been appointed as the new Chairman and Cllr. Robson of Upper Poppleton as the new Vice-Chairman.

*(e) The Queen's Platinum Jubilee*

Cllr. Lamb gave an update on the Committee's deliberations.

*(f) Single Parish Council Working Group*

It was noted that the subject of one Parish Council for the whole of Poppleton is to be discussed at the Upper Poppleton Parish Council meeting on 14 March.

*(g) Trees Working Group*

No news on this subject.

*(h) Any other meeting*

No reports.

## **22/053 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*22/053/01 - It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors.*

*(a) A resident - No Cold Calling Zones - Poppleton*

- (b) CYC - Flooding briefing
- (c) CYC - Response re grading of Allerton Drive
- (d) Hambleton District Council - Local Plan - Inspector's report
- (e) NYCC - Adoption of Minerals and Waste Joint Plan by North Yorkshire CC
- (f) Open Spaces Society - January 2022 news
- (g) Poppleton Centre - Poppleton Social in the News
- (h) YLCA - Civility & Respect Project
- (i) YLCA – Five White Rose Updates
- (j) YLCA - Police & Crime Commissioner North Yorkshire - Notice of meeting on 26 May 2022
- (k) YLCA - York Branch meeting on 17 February
- (l) York & District Amalgamation of Anglers - Request to have vehicular access to the Moat Fields – it was agreed that the letter be passed to the Moat Fields Management Group for their consideration
- (m) York Bus Forum - No 10 bus survey
- (n) Youth Commission - Seeking new members

22/053/02 - *The Clerk referred to the following item of correspondence received since the January Parish Council meeting*

Information Commissioner - Certificate to 10 February 2023

**22/054 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
23 Mar	Queen’s Platinum Jubilee	Poppleton Centre/ 7.00pm	Lamb & Steward
TBA	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Steward

**22/055 – TO CONSIDER MINOR MATTERS**

None.

**22/056 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**22/057 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 MARCH 2022**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 21 March 2022.

**22/058 – TO AGREE THE DATE OF THE APRIL 2022 MEETING**

It was noted that the third Monday in April is Easter Monday and Parish Councils may not meet on a Bank Holiday. It was agreed that the April meeting should be held a week later, i.e. on the 25<sup>th</sup> of April.

There being no other business the meeting was formally closed at 9.38pm.

Chairman.....

Date.....

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